



CHETHAM'S LIBRARY

Chetham's Library was founded in 1653 and is the oldest surviving public library in the English-speaking world. It is located on the first floor of College House, a medieval sandstone building in the heart of Manchester's Medieval Quarter, and attracts readers and visitors from around the world.

Events Steward - Chetham's Library and College House

Part-Time Ad-Hoc Role Hours to be agreed with Head of Department

Hourly Rate £8.21

We are looking for Events Stewards to support us in the delivery of a busy programme of events and activities at Chetham's Library and College House, offering a world-class welcome and inspirational experience to our visitors.

This is an outward-facing front of house role, and we are looking for someone with energy and motivation. The successful candidate will assist with all aspects of events and visitor operations and will be confident engaging with diverse audiences.

We share our site with Chetham's School of Music, and the successful candidate will be responsible for maintaining robust safeguarding procedures at all times. This active, visitor-focused role involves a significant amount of time spent out of doors welcoming visitors and groups. The role will involve regular Saturday and evening work, and will require a commitment to flexible working hours.

Application deadline | 9am Monday 1 April 2019

Interviews | 16/17 April 2019

**A detailed job description and information about how to apply can be found at
www.chethams.org.uk/about/vacancies**

Chetham's is committed to safeguarding and promoting the welfare of children; applicants must be willing to undergo child protection screening including checks with past employers and the Disclosure and Barring Service.

Reg. Charity No. 526702